

Southwest Harbor Water/Sewer District Service Transfer
Renter Agreement

Date of Application: _____

Name of Applicant*: _____

Service Location: _____

Available Services: ___Water ___Sewer ___Both ___Metered Well ___Un-metered Well

Phone: _____ Alt. Phone: _____

Email Address: _____

Place of employment or source of income: _____

\$10.00 Fee to change the name of the responsible party on any and all Water/Sewer accounts, payable at time of change.

Mailing Address of Applicant: _____

Previous address _____

How long at previous address: _____

Have you ever had service with this utility before? Yes [] No []

If yes, please list service location and name on the account.

Landlord (Property Owner) Name & Address: _____

At anytime the Landlord (Property Owner) has the right to request account information for this property. Property Owners will be notified of disconnections and liens. _____

Phone: _____

Do you owe any outstanding bills for water or sewer service? Yes [] No []

Renter Signature: _____ Printed Name: _____

Account #: _____ ___Residential ___Commercial ___Industrial

Service Date: _____ ___Apartment/Condo (# of Units___)

Meter Size: _____ ___Municipal/Tax Exempt ___Fire Protection

LANDLORD AGREEMENT FOR RENTAL SERVICE

I _____, as Owner of property located at, _____

Hereby give my permission for, _____, the Renter(s) of said property to receive utility service in their own name. I understand that should the tenant leave a balance unpaid it is ultimately my responsibility to take care of. This is in accordance with Section 12.1 of the Southwest Harbor Water & Sewer District Sewer Regulations which states:

‘The source of revenues needed for retiring debt services, capital expenditures, operation and maintenance of the public sewerage works shall be a sewer service charge is assigned to owners of all properties located within the public sewer works service area having or required to have sanitary facilities, whether actually connected to the public sewer system or not.’

I further understand that the Southwest Harbor Water & Sewer District bills on a quarterly basis in arrears so I may receive a bill wholly or partially belonging to my tenant(s) months after they have moved out.

Owner(s) _____
Signature _____ Printed Name _____

Information regarding the account is available to you at any time upon request. You will be notified of a disconnect of service after the expiration of the 3 day grace period following a disconnection. _____

Please indicate below how you would prefer to be notified:

Phone: _____ Email: _____

Postal Mail: _____

Any balance 90 days or more overdue is subject to the lien process and will be liened in the name of the Owner. Any lien that remains unpaid for 18 months will automatically foreclose and the liened property will then become property of the Southwest Harbor Water & Sewer District. _____

*Renters will only be allowed service in their name upon completion of this form by the Owner/Landlord.

*Should an Owner/Landlord not complete this form, water/sewer services will remain in their own name.