

Minutes, Selectmen Meeting

Thursday, February 11, 2016

- I. The Selectmen regular meeting held at the Fire Station was called to order at 6:00 PM by Chairman George Jellison. In attendance: David Minctons, Tom Benson, Dan Norwood, Lydia Goetze, Town Manager Don Lagrange and Town Clerk Marilyn Lowell.
- II. Visitors to be heard not on the agenda:
- III. Tom Benson moved to approve the minutes of January 26, 2016, seconded by Lydia Goetze and voted in favor 5/0/0.
- IV. Manager's Report:
 - ~ The upcoming Warrant Committee schedule will meet on Wednesdays, February 10th, 11th, 17th and the 24th.
 - ~ Year to date expenditures should be less than 58% of the budget. Five departments exceed that number at this point: Administration: The total of computer license fees (\$8,099) have been paid resulting in unexpended balance to be less at this point in time. It will balance out with subsequent reports; Boards and Committees exceeded its budget due to the Conservation Committee expending funds for tree maintenance. They did not use the funds in previous budget for scheduled work adding to this budget cycle and felt there was monies available not knowing once the budget ended, available monies went to surplus. This is the reason we established a reserve; Debt Service, the bulk of the debt service has been paid and will proportionately balance out during the remainder of the fiscal year; Municipal, the propane line item included purchase of a propane tank for the municipal generator. This account will be adjusted with posting in the CIP and not municipal budget; Community Services, most of the services we provide funds have received their 100% budget which shows a disproportionate percentage of expenditures for year to date.
 - ~ Bob Salsbury has now been certified as Notary Public.
 - ~ Harbormaster Adam Thurston was scheduled to take his driver's test for a CDL license on Friday, however the storm caused the cancellation. Scott and Mike have been training Adam during the past three months so that he can qualify to drive the big rigs. He received his permit several weeks ago.
 - ~ Attached is a report from Eric Henry regarding the Harbor House roof. He states there is no evidence of joint failure or shifting of structural members. He feels there is no concern at this point for the integrity of the roof structure. This report will be sent to MMA risk managers.
 - ~ Several communities requested the MRC to support a legal opinion from attorneys which you will find attached. There were some changes resulting from this opinion to be referred to in the contract between the communities, the Fibrerite facility owners and the MRC.
 - ~ The sidewalk plow rolled over causing engine damage and is being repaired. The sidewalks in the business district have been cleared using snow blowers. All other sidewalks being cleared where possible by the wing of the plow trucks.
 - ~ Public bathrooms are 99.5% complete with some minor touch ups on the trim.
- V. Old Business:
 - None
- VI. New Business:
 - ~ Tom Benson moved to affirm the appointment of Levi G. Soper for patrolman and constable, seconded by David Minctons and voted in favor 5/0/0.
 - ~ Ballot Question:
 1. Dan Norwood moved to approve the MRC contract, seconded by Tom Benson and voted in favor 5/0/0. Dan Norwood moved to place this question on the May ballot, seconded by Tom Benson and voted in favor 5/0/0.
 2. Lydia Goetze moved to place the revised Flood Plain Ordinance on the ballot, seconded by Tom Benson and voted in favor 5/0/0.

3. Dan Norwood moved to order the MRC contract and the Flood Plain Ordinance be placed on ballot, seconded by Tom Benson and voted in favor 5/0/0. To place items on ballot

4. Dan Norwood moved to certify the attached proposed Floodplain Ordinance is the official text, seconded by Lydia Goetze and voted in favor 5/0/0.

~ As a result of the Surplus Fund policy adopted by the Selectmen at a previous meeting capping surplus at 20%, it was recommended the sum of \$177,000 be applied to the municipal budget and capital improvement plan. Adding \$50,618 from surplus funds will limit the budget to not exceed the previous fiscal year budget.

Tom Benson moved to amend the administrative budget, section 405 with a credit from surplus funds in the amount of \$50,618 resulting in a total administrative expense for FY 16-17 of \$252,799, seconded by Dan Norwood and voted in favor 4/1/0 with Lydia Goetze voting against.

Lydia Goetze moved to approved a warrant for the May ballot to request the inhabitants of Southwest Harbor to vote on providing \$126,382 from undesignated surplus funds to increase the Capital Improvement Plan for projected road projects and highway garage reconstruction, seconded by Tom Benson and voted in favor 5/0/0.

Tom Benson moved to order that question 3 to apply surplus funds to the CIP be placed on the ballot for a Town referendum written as follows: Shall the inhabitants of the Town of Southwest Harbor appropriate the sum of \$126,382 from undesignated surplus funds to increase the Capital Improvement Plan for project road projects and highway garage reconstruction? Seconded by Lydia Goetze and voted in favor 5/0/0.

~ Pemetic school principle Cathy Lewis discussed proposed playground rules to improve the safety of the children and property. Some discussion regarded the playground as a public area and the rules would restrict access. Selectmen reached consensus to accept the rules. Mark Good stated those rules not enforceable unless adopted as an ordinance.

~ Members of the warrant committee joined the Board of Selectmen to discuss the Pemetic School Budget with Mr. Colton, Nancy Thurlow and members of the School Board. The warrant committee queried the school representatives on numerous issues during the lengthy discussion. Eric Henry did state, answering a question of the committee, that the driver of the increases were State mandates.

~ There was a discussion regarding the boundary line between the Hook property and the Manset Pier. A boundary line agreement has been proposed by CES surveyors to be provided to the Hook family for their review. Chairman Jellison stated he would compose the letter for review by the Board. Tom Benson suggested the line be indicated from the road centerline to low water.

VII. Other Business (Selectmen) There was no other business presented.

VIII. Lydia Goetze moved to accept the following warrants:

General Fund Warrants, FY 15-16: 108, 111, 113, 114

Special Projects FY 15-16: None

School FY15-16: 109, 110, 112

IX. Next Meeting Date:

Public Hearing, Forest Avenue Project, Tuesday February 23, 5:30 PM
Fire Station

Regular Selectmen Meeting, Tuesday February 23, 2016

Fire Station at 6:00 PM due to remodeling Selectmen Meeting Room

X. Tom Benson moved to adjourn meeting at 8:36 PM, seconded by Lydia Goetze and voted in favor 5/0/0.