



Selectmen Workshop

Wednesday, March 12, 2014 @ 5:00 PM

Southwest Harbor Town Office

- I. Call to Order/Roll Call:
The workshop was called to order by Ralph Dunbar, Chairman at 5:00 PM. Present were Chairman Dunbar, George Jellison, Tom Benson, David Mincton and Town Manager Don Lagrange. Dan Norwood was excused.
- II. In attendance was Annaleis Hafford of Olver Engineering and Allan Willey, Chief Water Operator for the Town of Southwest Harbor
- III. Key points represented to the Engineer include:
 - a. The existing contract will be imposed to point of shut down in June
 - b. All costs spent will be per contract only
 - c. Underlayment in the Village area to be done by June 30
 - d. No construction activity between July 1 and August 31 per change order, if authorized.
 - e. No construction activity in the Village in September per contract
 - f. All equipment to be vacated by July 1 and return Sept 2
 - g. Need reasonable assurance that scheduling meets the need of the town before a change order is authorized.
- IV. Work in the area between Wesley and Bar Harbor Bank is to be the priority
- V. The concern about the construction to date being 60 days behind was explained that on the basis of the work completed, the entire job may take an additional 60 days for completion. Also, any action by the DOT in response to traffic complaints is the responsibility of the contractor and the town will not be responsible for additional costs per DOT requirements.
- VI. Mrs. Hafford stated the following:
 - a. To send the traffic plan to DOT with Selectmen approval
Town Manager indicated plan was reasonable based on the change orders.
 - b. Will require working plan from contractor by next week
Manager requested full copies for all Selectmen
 - c. To modify change order and make available by March 14th.
 - d. Administrative costs were based on a set number of meetings however the actual costs need to reflect the increased work load.
 - e. Will develop an inspection plan to minimize costs
 - f. Will convey temporary water line modification to contractor
- VII. Snap expressed concerns to provide coverage of temporary water lines and having the parts necessary in case of failure. The Board agreed to have the parts on hand. Mrs. Hafford mentioned a loaner program from a parts supplier.
- VIII. Motion by Mincton to adjourn at 6:05 PM, second by Tom Benson. Voted 4/0/0