

Sign Permit Application

Town of Southwest Harbor
 P. O. Box 745
 Southwest Harbor, ME 04679

Date Permit Received _____
Application Fee: _____
Permit # _____

No Person, firm or corporation shall hereafter erect, hang, place or alter the size or shape of an existing sign or sign structure of any kind without a permit having been issued in conformance with the provisions of the SWH Land Use Ordinance.

Name: _____ Address: _____
IF DEFFERENT FROM LANDOWNER, SUBMIT LETTER OF AUTHORIZATION

Town/City: _____ State _____ Zip _____ Tel/Cel: _____

E-Mail Address: _____

Business Name (dba): _____ Business Type: _____

Landowner: _____ Tel/Cel: _____

Property Address: _____ Unit # _____ Map: _____ Lot: _____ Zone: _____

LIST SIZE OF SIGNS INCLUDING: WIDTH, HEIGHT AND AREA (EXCLUDING SUPPORT FRAME)

<u>Proposed Signs:</u>	<u>Existing Signs:</u>
1. _____ x _____ = _____ square feet	1. _____ x _____ = _____ square feet
2. _____ x _____ = _____ square feet	2. _____ x _____ = _____ square feet

Proposed Sign Location (s)

CHECK ALL THAT APPLY

WHERE APPLICABLE

Dimensional Specifications

	<small>SIGN #1</small>	<small>SIGN #2</small>		<small>SIGN #1</small>	<small>SIGN #2</small>
1. Building Roof.....	<input type="checkbox"/>	<input type="checkbox"/>	Setback from road centerline	_____	_____
2. Building Wall.....	<input type="checkbox"/>	<input type="checkbox"/>	Setback from edge of road	_____	_____
3. Hanging over Walk Way....	<input type="checkbox"/>	<input type="checkbox"/>	Setback from front lot line	_____	_____
4. Free standing.....	<input type="checkbox"/>	<input type="checkbox"/>	Setback from side lot lines	_____	_____
5. Multi-business free standing	<input type="checkbox"/>	<input type="checkbox"/>	Height incl. structural support	_____	_____

Note: Signs shall only be illuminated by shielded non-flashing lights. No blinking, moving, glaring, neon or internal illumination is allowed except for public service information.

To the best of my knowledge, all information submitted on this application is true and correct and I agree to allow the Code Enforcement Officer to inspect the site prior to final decision. List of abutters and sketch of sign to be provided on the reverse side of this application.

Date _____ Signature of Applicant _____

Date of Approval/Denial _____, Reason for Denial _____

CODE ENFORCEMENT OFFICER

Abutters List: Please list abutting property owners which also include opposite side of roads, streams and rivers. Notification of permit requests require a seven day notice.

MAP	LOT	ABUTTER	MAP	LOT	ABUTTER

Sketch of Proposed Sign:

