



Selectmen Board Meeting Minutes

Tuesday, May 12, 2015
Town Office @ 6:00 PM

I. Call to Order/Roll Call

The Selectmen regular meeting was called to order at 6:00 PM by Chairman Dan Norwood. Also in attendance were George Jellison, Thomas Benson, David Minctons, Lydia Goetze, Town Manager Don Lagrange and finance director Tabbetha Newenham.

II. Visitors to be heard not on the agenda

No visitors were heard

III. Approval of Minutes:

Lydia Goetze moved to accept minutes of April 28, 2015 Selectmen meeting. Second by Tom Benson and voted in favor 5/0/0.

IV. Manager's Report

~ Meredith Hutchins on Freeman Ridge called the town office two weeks ago in appreciation of the excellent job Scott did sweeping the roads.

~ The Legislative Committee voted 'ought to pass' the charter application and will send to the full legislature.

~ All floats except the west floats at Manset Pier and Upper Town dock finger floats are in. The remaining floats installed by end of May 15th.

~ Ann Judd indicated she will keep the Selectmen apprised of progress at the Rhoades House. See attached email.

~ Due to winter sand extremes, approximately 150-plus hours of sweep time was used to clean the streets and parking areas of the Town. Prior to the Town owning the sweeper (at a cost of \$32,000), the Town was paying \$130/hr for sweeping, which would translate to \$19,500 to sub out the sweeping this year alone.

~ Attached response from Edward Samek of Friends of Acadia regarding our collaboration with Acadia Park installing a sewer line from Mansel Lane to Seawall Campground.

~ We are organizing (or re-organizing) a business directory. One, its required by State statute and two, informative on the web site for searching different businesses, ie restaurants, food outlets, home occupations, etc. Any new business will be required to pay a \$10 fee for registration.

~ Election results attached

~ See attached request to Time Warner for grant funds to create a tech room. Sufficient money for a duel heat pump unit when remodel of Selectmen room complete.

~ Scott finishing replacing street signs last week as indicated on the attached list.

~ S C Crawford was the lowest bidder to replace the shingles at the salt-sand shed of \$24,000 and should start the last week in May.

V. Old Business:

The Fiddlers Green Amusement Permit was tabled from previous meeting to discuss issues submitted by abutter with owner Derek Wilbur. He stated mechanical amplification is seldom used and he occasionally has a guitar player indoors. Selectmen Tom Benson moved to approve the application with condition no amplified music beyond 11:00 PM. Second by David Mincton and voted in favor 5/0/0.

Chairman Norwood summarized field inspection of Main Street which included Annaleis Hafford and Mike Light of Olvers Engineering, Town Manager Don Lagrange, Highway Foreman Scott Alley and Jim Lynch of Jordan's. Areas of discussion included: Sidewalk from Sawyers to Eat-a-Pita will replace asphalt; northbound lane from Washtub to Herrick Road will be milled and repaved; curbing in front of church will be raised; catch basins in front of Sawyers and McEachern will be lowered; bump by Les Thurston's will be shimmed prior to paving.

VI. New Business:

~ Town Manager stated the collaboration between the Island police departments will probably not occur at any time soon and that he will be advertising for a permanent police chief.

~ Finance Director Tabbetha Newenham described a computer agreement policy to be signed by all staff as recommended by the Towns insurance carrier. Tom Benson moved to approve the Acceptable Use Policy. Second by Lydia Goetze and voted in favor 5/0/0

~ Manager Lagrange presented a proposal from Beauregard for a front end loader with a trade in price of \$73,170 which includes a high chute snow blower for ease of snow removal. No price received from John Deere dealer. Current loader is 21 years old and requires approximately \$15,000 in repairs. Current CIP for loader is \$65,802, appropriated 15-16 budget is \$10,000 resulting in a balance of \$2,632 to be applied to the purchase of a one ton pickup. Tom Benson moved to purchase the loader, second by Lydia Goetze and voted in favor 5/0/0.

~ Lagrange requested the board approve putting out to bids the replacement of the one ton truck. The chassis and equipment will need separate pricing due to the equipment to fit the approved truck. Estimated cost of complete package is \$80,000. Currently, money in CIP reserves for truck is \$60,648, \$3,000 appropriated in the 15-16 budget and with the balance from the purchase of the loader of \$2,632, there is only a \$720 difference. George Jellison moved to put out to bid the 450/550 truck. Second by Tom Benson and voted in favor 5/0/0.

~ A proposed amendment to the parking ordinance was discussed which include guidelines for mobile vendors at the Manset turn out. The proposal would allow up to six vendors, with three on Monday-Wednesday and Friday and the other three on Tuesday, Thursday and Saturday. The question regarding the need for state licensing prior to town permit was put to rest when Lagrange suggested all State and Federal permitting was beyond the authority of the Town and left to those agencies for enforcement. Changes to the proposal included increase time limits to 8AM – 5 PM. There were numerous double negatives in the original document which needed correction. The revised document will be presented at the next Selectmen meeting for approval.

~ Tom Benson requested the liquor license and amusement permit application be taken out of order. David Minctons moved to approve the liquor license renewal application and the amusement permit application for The Upper Deck. Second by Tom Benson and voted in favor 5/0/0/.

~ Lydia Goetze summarized the comprehensive plan approved in 2010 and the actions since the approval. Olver Engineering report for the towns infrastructure was completed in 2011 which concluded with water, sewer, roads and storm drainage in a 20 year priority. Areas of improvements included Wesley Ave, Mansell Lane, Seal Cove Road and Main Street (near completion). The water tank was replaced and sewer clarifiers upgraded. Paving overlays include Shore Road, Alder Lane, Ocean House. These improvements totaled \$5.534 million dollars with 2.027 million in grants.

Other areas of discussion included fiscal management with a developed CIP program, the need to free up over \$500,000 from surplus from sewer department debt service to the town, the Harbor mooring plan and fees, the establishment of annual budgets for water and sewer departments, a water-sewer district proposal to improve management, housing affordability.

Work in progress or needing attention include the completion of Main Street, water-sewer district charter, Forest Avenue, Shore Road, Wood Street, lower East Ridge and first half of Freeman Ridge as well as a sidewalk between Apple Lane and Village at Oceans End, a sidewalk/bike lane from Manset corner to Mansel Lane and a Public bathroom replacement.

Areas to be discussed include meetings with Planning Board regarding the Comp Plan, investigate shared services and regional cooperation and solid waste management by 2018 with the changes projected by PERC. Chairman Norwood suggested the Comprehensive Plan Implementation Committee be activated. Trudy Bickford offered to serve on the committee.

VII. Other Business

There was no other business to be discussed.

VIII. Tom Benson moved to accept warrants as noted, second by David Minctons and voted in favor 5/0/0.

General Fund Warrants, FY 14-15; 153, 154, 157

Sewer FY 14-15: 156

Water FY2015: 8

School FY14-15: 155

IX. Next Meeting Date:

May 26, 2015 Regular Meeting @ 6:00 PM

Town Office

X. Lydia moved to adjourn the meeting at 7:45 PM. Second by Tom Benson and voted in favor 5/0/0.g