

## **Selectmen Meeting**

Tuesday, September 24, 2013 @ 6:00PM  
Southwest Harbor Town Office

### **MINUTES**

- I. Call to Order/Roll Call:** The meeting was called to order at 6:00 p.m. Present: Chairman Ralph Dunbar, Jr., David Minctons, Tom Benson, George Jellison, and Town Manager Donald Lagrange. Dan Norwood was excused.
- II. Visitors to be heard not on the agenda:** No comments from Visitors
- III. Approval of Minutes:** A Motion by Mincton and Seconded by Benson to approve the BOS Meeting Minutes of September 10, 2013 as written. Vote 4/0/0.
- IV. Manager's Report:**  
Manager Lagrange indicated a concern by the Park Service regarding the construction of the pond area of the West Marshall Brook area but was quickly resolved upon examination of the construction plans which they were given at the pre-construction meeting. Ron Sanborn has agreed to provide an easement for the east side of the brook for public use. The sewer pressure line on the Madeira property had ruptured and being repaired. The boundary line agreement between Madeira and Town was a closer to completion. A suggestion to League of Towns managers was to increase the County Commissioners from (3) to (5). A letter was sent to property owners around Village Green regarding the re-construction of the area in 3-5 years and if they wanted to participate, return a letter of intent. Chairman Dunbar suggested that the sixty day notice for letter of intent was too short. Lagrange will send a memo amending that request. A letter from DOT director Dale Doughty did not allow a waiver to increase the funds in the partnership program but did indicate a possibility to request additional funds in the 2015 season.
- V. Old Business:** Manager Lagrange indicated Seal Cove Road was completed. Main Street construction suffered first setback due to a water valve not properly closing causing a delay in construction. An insertion valve will be required to continue construction. The contractor will not charge delay of time.
- VI. New Business:**
- a.** Jellison suggested that a request for proposal be sent out to local vendors to cater a volunteer appreciation dinner to be held on Saturday, December 7 at 6:00 PM. Maximum budget to be set at \$3000 for 70-90 persons.
- b.** A motion by Jellison, seconded by Mincton to amend the Planning Board by-laws, section 6.1 to read as follows: "The Board shall meet at 6:00 PM at the Town Offices on the first Thursday of the month with the Chairman calling a second meeting if required. Voted 4/0/0

c. A motion by Jellison, seconded by Benson to appoint Henry Berendse of Southwest Harbor as a 'Tenant Representative' for the housing authority. Voted 4/0/0

d. Town manager Lagrange suggested the Selectmen should consider the future of the Charlotte Rhoades park since it is owned by the Town, however, failure to remedy the problems with existing building and future maintenance will require the Town to sell the property and forward proceeds to the Sierra club. The Chairman suggested a meeting with the Conservation Committee and the Historical society within the next two months. The Chairman suggested the Code Enforcement Officer inspect the premises considering there is tenant occupancy in the building.

e. A brief discussion concerning MDI marathon and its route as suggested by the information provided by the marathon sponsors. The construction activities will accommodate that event. Also to be considered is Octoberfest which draws a considerable amount of traffic.

**VII: Other Business:**

- a. Chief Chapais updated the school security progress indicating all class room doors will be installed by October 7. Also, the butt containers have been put out by the eight grade class and especially the four youngsters who made the presentation to the Selectmen.
- b. A clarification was required about the life of the sewer clarifiers since an email from the manufacturer indicated up to a 20 year life and a voter approved definition of infrastructure costs would apply to improvements with expectation of 20 or more years. Motion by Benson, second by Jellison the clarifiers have less than 20 years life and the costs to be paid by the sewer utility. Voted 4/0/0

**VIII. Accept & Sign Warrants: Motion by Mincton, Seconded by Benson Voted 4/0/0: General Fund Warrants, FY12-13, 208; FY13-14, 41, 43; Water FY2013, 17; Sewer FY13-14, 42; School FY13-14, 39, 40; Special Projects FY13-14,**

**IX. Next Meeting Dates: Fireworks Workshop, October 8, 2013 @ 5:00PM  
Selectmen Meeting (following workshop)  
Southwest Harbor Town Office**

**X. Adjourn Selectmen Meeting: Motion by Mincton, seconded by Benson to adjourn meeting at 7:00 PM . Voted 4/0/0.**