



## Selectmen Board Budget Meeting

Tuesday, January 5, 2016

Town Office @ 5:30 PM

- I. The Selectmen special meeting to review the FY 16-17 budget was called to order at 5:30 PM by Chairman George Jellison. In attendance: David Minctons, Tom Benson, Dan Norwood, Lydia Goetze and Town Manager Don Lagrange.
- II. Budget Review:
  - ~ Revenue was estimated at \$766,275 with anticipated increase in vehicle excise tax by \$10,000. A decrease in delinquent tax interest was projected with less than \$2,000 from previous budget. A new category for revenue included contracted services provided to the Water & Sewer District for bookkeeping and cash receipting at \$23,225.
  - ~ There was a significant increase in the administrative salaries by \$57,604 due to all personnel expenses previously charged to the water and sewer departments have been brought into the municipal budget. The elimination of the town manager and portions of administrative staff from those departments resulted in this difference.
  - ~ The Capital Improvement Plan (CIP) for administration has an increase of \$2,075 due to \$18,000 for computer replacement. Recent purchases in the police department due to outdated and non-professional systems being used depleted the current reserve. This increase is offset by a \$10,000 reduction in the reserve balance for revaluation and the elimination of the comprehensive reserve fund of \$2,175. Admin/Municipal Building CIP.
  - ~ There were no monies budgeted in the Municipal Building CIP since the balances are sufficient for future projects which include the remodel of Selectmen meeting room, replacement of roof shingles and siding.
  - ~ The Town has eight (8) bonds for debt service with three included in one line item which constitutes Main Street construction. Other bonds include (5) years remaining on the Fire Department Ladder truck purchase, less than 30 years on the water tank replacement at 0% interest, (16) years on the fire station debt and less than 20 years on the bond for reconstruction of Mansel Lane and Wesley Avenue. Total anticipated bond payments for FY16-17 is \$408,970.
  - ~ Contracted services include Emera for street lights (\$25,000); Hydrant rental from water department (\$201,025); Assessors contract (\$33,250); Parks/cemeteries landscaping (\$9,500) and municipal solid waste which includes recycling, transfer station, Acadia Disposal District for annual hazardous collection at the high school and fees for PERC facility, totaling \$366,275.
  - ~ Candy Emlen and Charles Stanhope of the SWH Public Library presented their request for municipal support to the library. There were no changes in the request from the previous budget of \$55,000, although the Town did assume the responsibility of plowing and maintaining their parking area by way of easement which contributed to library savings in expenses.
  - ~ The Municipal Building Expense had a net increase of \$3,490 from last year primarily due to a doubling of salaries in anticipation of more cleaning and maintenance of the new year round public bathrooms. Adjustment was made reducing the fuel oil request by \$1,000. Also a new line item for propane of \$1,000 was added due to the heating of the public bathrooms.
  - ~ The budget for Boards and Committees was increased by \$4,500 due to request from the Conservation Committee for maintenance assistance to the

Rhoades Park. All other boards and committees remained the same as previous year.

~ Insurance includes Auto, Fidelity, Property and Liability and Public Officials is anticipated at a minor increase of \$475 from previous budget totaling \$36,175.

~ There are eight categories in the reserve account allocation that were discussed resulting in a decrease of \$15,326 from the previous year. The goal balance for unemployment reserve was reduced by \$5,000 from a projected balance on June 30, 2016 of \$25,277. Decreases in Wage & Benefit (\$2,000), Tax Abatement (\$1,200), Comprehensive Plan (\$500) all contributed to the overall reduction.

### III. Adjourn Meeting

Tom Benson moved to adjourn meeting at 7:40 PM, seconded by Lydia Goetze and voted in favor 5/0/0.