

Selectmen Meeting Minutes

Tuesday, January 26, 2016

- I. The Selectmen regular meeting was called to order at 6:00 PM by Chairman George Jellison. In attendance: David Minctons, Tom Benson, Dan Norwood, Lydia Goetze, Town Manager Don Lagrange and Town Clerk Marilyn Lowell.
- II. Visitors to be heard not on the agenda:
Philip Steel, Jim Mitchell and Kevin Buck presented a proposal for development in the Village Green area including an arts center to be located in a remodeled American Legion hall. The five page brochure outlined the potential parking and landscape scheme from the pharmacy building to the newly constructed restrooms. They suggested this is a private project with limited town participation. They will be looking to raise funds for the renovation of the Legion building.
- III. Approval of Minutes:
Tom Benson moved to accept the minutes of January 11, 2016 special budget meeting, seconded by Lydia Goetze and voted in favor 5/0/0.
Lydia Goetze moved to accept the minutes of January 12, 2016 regular Selectmen meeting, seconded by Tom Benson and voted in favor 5/0/0.
- IV. Manager's Report
 - ~ First Warrant Committee meeting expected on February 3 at 6:00 to discuss meeting schedule.
 - ~ The Water/Sewer District meeting was held on January 18th. Progress is being made as a routine is forming. Steve Kenney is being taxed due to employee absence at water plant. Steve does comment favorably for the help Dean Tozier has provided during this transition.
Key issues at the meeting included the District to be billed for any extra time they request from Tabbetha or Marilyn beyond the agreement. Also, both the health trust and 401 programs have been made identical to the municipality. Originally, it was proposed the 401 match be at 5% and not 6% and family/dependent coverage be provided with the Districts share fixed at 50%, which is an increased cost to staff of approximately \$14/week.
See attached comments from Steve Kenney regarding additional concerns at the sewer plant. These issues can be corrected but should have never occurred.
 - ~ Union meeting with Mr. Piconne and Town Attorney on February 8 to resolve contract.
 - ~ Attached a thank you note from Karen Craig for Volunteers Christmas gift.
 - ~ The Town received reimbursement in the amount of \$24,000 from Ellsworth according the State Justice Academy rules for the employment of a SWH police officer during a five year schedule after receiving blue pin certification.
- V. Old Business:
 - ~ Chairman Jellison moved to take Island Explorer out of order to allow Paul Murphy of Down East Transportation to make his presentation for the \$10,000 community fund request in the budget. This has been the same request for the past 13 years. Tom Benson requested to change the bus route to eliminated traffic congestion on Clark Point Road by locating the bus stop on the south route at the new bathrooms and at the Drydock Restaurant on the north route. Mr. Murphy stated he will confer with the route manager to see if it feasible.
 - ~ Police Chief Brown presented proposals from two dealers for the purchase of new cruisers. A Portland area dealer was slightly less than Darlings of Bangor but the recommendation was to keep the purchase local. Darlings quote for the Ford Explorer Utility Police Interceptor vehicle is \$27,648. They would offer a

\$11,500 trade allowance for the Chevy Silverado and \$9,500 for the Dodge Charger. The Town Manager suggested, due to the expense of previous maintenance of the vehicles in excess of \$10,000 in the past year, it would be to the Town's advantage to purchase two new cruisers at a total cost of \$34,296 including trade ins.

Dan Norwood moved to authorize the Town Manager and Police Chief to purchase two police cruisers for the sum of \$34,296, seconded by Tom Benson and voted in favor 5/0/0.

VI. New Business:

~ Island Explorer fund request, taken out of order.

~ Budget Amendment and Approval

Changes were made to the final budget approved during budget meeting of January 11 due to recalculations of workers compensation (+\$214) in the administrative expense and an error in police payroll calculations (+\$522).

Tom Benson moved to amend FY 16-17 Administrative budget to increase from \$303,203 to \$303,417 resulting from a recalculation of the workers comp. Seconded by Lydia Goetze and voted in favor 5/0/0.

Lydia Goetze moved to amend FY 16-17 Police budget to increase from \$462,976 to \$463,498 due to an error in payroll calculations. Seconded by Tom Benson and voted in favor 5/0/0.

Dan Norwood moved to approve the FY 16-17 Capital Improvement Plan budget for the total sum of \$268,637 inclusive of following:

Administrative	\$ 8,825
Municipal Buildings	\$ 12,400
Police	\$ 12,500
Dispatch	0
Fire Department	\$ 11,130
Harbor	\$ 5,000
Highway	\$143,782
Water/Sewer	\$ 75,000

Lydia Goetze moved to approve the FY 16-17 Reserve Account Allocations budget for the total sum of \$65,500 inclusive of following:

Wage & Benefit	\$ (2,000)
Tax Abatement	\$ (1,200)
Legal & Accounting	\$10,000
Professional Development	\$ 8,000
Comprehensive Plan	\$ (500)
Unemployment Reserve	\$ (5,100)
Rhoades Park	\$ 4,500
Tree Fund	\$ 2,000
HRA Insurance	\$48,000
General Assistance	\$ 1,500
Mapping Update	\$ 300

Tom Benson moved to approve the FY 16-17 Municipal Budget inclusive of Capital Improvement Plan and Reserve Account Allocations for the total sum of \$3,224,062, an increase of \$47,319 (1.4%) over the FY 15-16 budget.

~ Town Manager Lagrange proposed the following changes and amendments to the personnel policy

Page 6 List of Violations: Under tardiness, replace ~~dismissal~~ with suspension

Page 8 #3, Overtime: Remove vacation days from being considered workdays for the purposes of overtime pay.

Page 10 Article V – Benefits: A. Health Insurance

The Town agrees to provide unit members and their dependents, Maine Municipal Employees Health Trust Plan, PPO 1500.

The Town agrees to pay 100% of the cost of the employee's insurance premium and a portion of dependent/family coverage. The

Employee will pay \$~~363.54~~ ~~307.39~~/month for Spouse/Family coverage; ~~\$184.73~~ ~~\$156.21~~/month for children only coverage. The plan shall not increase by more than the percentage increase in rates set by the Maine Municipal Association for the PPO1500 plan for that year.

Page 11 income Protection: Amend #2 as written

Page 2 Sick Leave: Repeal the previous change reverting to the original intent of the personnel policy to allow for a maximum of 25% payout of accumulated sick leave after ten years of service.

Dan Norwood moved to approve the Personnel Policy amendments as presented, seconded by Tom Benson and voted in favor 5/0/0.

~ Lydia Goetze presented a fireworks ordinance requesting it to be placed on the ballot at the May town meeting. This ordinance would prohibit the use of fireworks in the Town of Southwest Harbor except by permit pursuant to State statute 8 M.R.S § 221-A(1-A). The original document was amended to eliminate restrictions to prohibit possession of fireworks.

Lydia Goetze moved to place the ordinance on a warrant for the May ballot, seconded by Dan Norwood.

Lydia Goetze moved to amend the proposal to eliminate possession with intent to sell and possession with intent to use, seconded by Dan Norwood and voted in favor 4/1/0.

The amended ordinance proposal to be placed on the May ballot was voted in favor 3/2/0.

VII. Other Business (Selectmen) None

VIII. Tom Benson moved to accept the following warrants, seconded by Lydia Goetze and voted in favor 5/0/0.

General Fund Warrants, FY 15-16: 102, 106, 107

Special Projects FY 15-16: None

School FY15-16: 103, 104

IX. Next Meeting Date:

Special Selectmen Meeting, Thursday, February 11, 2016
at the Fire Station to replace the regular February 9th meeting

Meeting 6:00 PM

Pemetic School Budget, 6:45 PM

X. Tom Benson moved to adjourn meeting at 8:02 PM, seconded by Lydia Goetze and voted in favor 5/0/0.