



## Selectmen Regular Meeting

Tuesday, January 12, 2016

Town Office @ 6:00 PM

- I. The Selectmen regular meeting was called to order at 6:00 PM by Chairman George Jellison. In attendance: David Minctons, Tom Benson, Dan Norwood, Lydia Goetze, Town Manager Don Lagrange and Town Clerk Marilyn Lowell.
- II. Visitors to be heard not on the agenda:
  - Trudy Bickford presented proposed language to prohibit fireworks unless by permit taking into account both fire safety conditions and the rights of abutting landowners to the quiet enjoyment of their property limiting use between the hours of 5-10PM. Both Chief Brown and Manager Lagrange suggested the difficulty of enforcement. Chairman Jellison stated the Town did adopt the State ordinance putting the burden of violations on the District Attorney. A local ordinance would require the Town to bring prosecution of violations at the Towns expense. Lydia Goetze moved to review a fireworks ordinance with more enforceable language. Seconded by Dan Norwood and voted in favor 4/1/0 with David Minctons voting against.
- III. Tom Benson moved to approve the minutes of December 22, 2015, seconded by Lydia Goetze and voted in favor 4/0/1 with Lydia Goetze abstaining due to not being present at that meeting.
  - Tom Benson moved to approve the minutes of the January 5, 2016 Budget Meeting, seconded by Dan Norwood and voted in favor 5/0/0.
  - Lydia Goetze moved to approve the minutes of the January 6, 2016 Budget Meeting, seconded by Dan Norwood and voted in favor 5/0/0.
  - Tom Benson moved to approve the minutes of the January 7, 2016 Budget Meeting, seconded by Lydia Goetze and voted in favor 5/0/0.
- IV. Manager's Report:
  - ~ The Manager presented a letter of recognition from the Maine Town & City Clerks Association congratulating Tabbetha Newenham achieving the distinction of Certified Clerk of Maine status.
  - ~ A presentation of savings from the change in the health insurance program POS C to a PPO 1500 resulted in \$15,947 saved in 2014 and \$37,363 in 2015.
  - ~ Through an audit of the sewer facility & operational functions, Olver Engineers discovered numerous concerns regarding safety and recording requirements as well as the lack of proper testing. A reading of this seven (7) page report can only conclude the sewer plant has not been properly operated for a long duration. The Manager stated the Town spent \$8-10,000 for the audit and the training of proper procedures to current staff.
- V. Old Business: None
- VI. New Business:
  - a. A Certificate of Appreciation was presented to Harold Hall, Chief Engineer of the SWH volunteer fire department as a result of his retirement from service.
  - b. Lee Worcester, who is on the Advisory Board of the Acadia National Park, provided information regarding the land acquisition procedures of the National Park Service in accepting a fourteen hundred acre campground in Winter Harbor without compliance to a 1986 boundary law which states local opinions

and congressional approval is required to alter boundaries of any federal park lands, neither of which were obtained.

c. Chief Allan Brown presented an overview of the Spillman Computer Program which the Town should purchase. Hancock County Sheriff, Mt Desert and soon Bar Harbor will have this center law enforcement tool. Under current offer, the program could be purchased in payments of approximately \$14,000 over the next three years. Annual licensing will be \$5,700 and a County fee for use of their base will be determined in 2017. Dan Norwood moved to authorize Chief Brown to enter into an agreement to purchase the Spillman Computer program, seconded by Lydia Goetze and voted in favor 5/0/0.

d. Chief Allan Brown has submitted bid packages to three dealers for the purchase of a police cruiser with a bid opening on January 21. Details to be submitted to Selectmen at the next meeting.

e. Fire Chief Jack Martell presented a Mutual Aid Agreement (Fire Department) for SWH participation with Hancock County area fire departments. This memorandum is typically updated every five years. Lydia Goetze moved to adopt the memorandum of understanding, seconded by Tom Benson and voted in favor 5/09/0.

f. Chief Jack Martell requested \$2,000 as a portion of an engineering proposal for the conceptual design of a Regional Fire Training Facility and an estimated cost of construction. He stated Bar Harbor, Mt Desert and Tremont have committed these funds as well. Manager Lagrange suggested to use the funds from a reserve account that is no longer needed that has an \$8,700 balance. Lydia Goetze moved to fund this request through a CIP account 220-88, seconded by Dan Norwood and voted in favor 5/0/0.

g. Manager Lagrange presented a Fund Balance Policy suggesting the Town maintain a 20% fund balance and any excesses be used for pay down of property tax requirements or any other capital investment they deem necessary. This year, the Manager recommended assigning \$177,000 to the FY16-17 budget from unassigned reserves providing a balance in excess of \$1,700,000. Dan Norwood moved to adopt the Fund Balance Policy capping unassigned balances at 20%, seconded by Tom Benson and voted in favor 5/0/0.

VII. Other Business (Selectmen)

The Selectmen requested the Harbormaster add another 30-40 moorings in the Harbor. According to previous accounts, there was a potential for another 60-70 moorings. A discussion about availability of docking for skiffs will need to be resolved. Also, parking is an issue and with the voters denying the purchase of the Knot property on Shore Road for an additional 80 spaces, parking will always be a premium, however there have been approximately 80-90 persons on the mooring waiting list. Lagrange indicated CES will provide a boundary location between the Hook property and the Manset Pier for agreement between the property owners. Any future development of the Manset pier will be futile without precise boundary locations.

VIII. Lydia Goetze moved to accept following warrants, seconded by Tom Benson and voted in favor 5/0/0.

General Fund Warrants, FY 15-16: 95, 96, 100, 99, 101

Sewer FY 2015: 98

Water FY2015: 25

Special Projects FY 15-16:

School FY15-16: 97

IX. Next Meeting Date:

Regular Selectmen Meeting, January 26, 2016

Town Office at 6:00 PM

X. David Minctons moved to adjourn meeting at 8:05 PM, seconded by Tom Benson and voted in favor 5/0/0.