

Water/Sewer Board Minutes
Tuesday, December 9, 2014 @ 5:30 PM
Southwest Harbor Town Office

I. Call to Order/Roll Call

The meeting was opened by Chairman Norwood at 5:28PM. In attendance with Chairman included George Jellison, Thomas Benson, David Minctons, Lydia Goetze and Town Manager Don Lagrange

II. Visitors to be heard not on the agenda

No visitors

III. Proposed District Charter

Changes to previous charter draft included language for terminating a trustee and recommendations trustee appointments to be made by Selectmen. Next step is to send to legal and present to State Legislature for charter approval. After legislative approval, the Town will have 2 years for the voters to accept the charter. The municipal infrastructure vote will not change with a charter since it has been included in the draft for approval.

Lydia Goetze moved to send the draft to legal counsel for review.

Seconded by David Minctons and voted in favor 5/0/0

IV. FY 2015 Water budget (preliminary review)

It is recommended a water-sewer manager be hired prior to the formation of a district. The wage and benefit package for the manager has been included in the proposed water budget. Lagrange stated a minimum license requirement to include Class II sewer license with preference given to a professional engineer. Wages were proportioned 60% water and 40% sewer based on number of customers in each utility. Water has 900 +/- and sewer has 600 +/- . The budget projects total revenue which has been allocated.

IV. Adjourn Water/Sewer Board Meeting

George Jellison moved to adjourn Water/Sewer Board meeting at 6:00 PM. Seconded by Tom Benson and voted in favor 5/0/0.

Selectmen Meeting

Tuesday, December 9, 2014 @ 6:00 PM
Southwest Harbor Town Office

I. Call to Order/Roll Call

The meeting was opened by Chairman Norwood at 6:00PM. In attendance with Chairman included George Jellison, Thomas Benson, David Minctons, Lydia Goetze and Town Manager Don Lagrange

II. Visitors to be heard not on the agenda

No visitors had any comments

III. Approval of Minutes: November 25, 2014

Lydia Goetze moved to accept the minutes of November 25, 2014 as written. Seconded by Tom Benson and voted in favor 4/0/1. David Minctons abstained due to not at previous meeting.

IV. Manager's Report

~ Police union contract has been ratified. Contract is retro-active to January 1, 2014 with wages retro-active to July 1 2014. Insurance change from POS plan to PPO 1500 will be effective January 1, 2015. Public Works contract remains in

dispute. There is an error regarding term of contract ending on December 31, 2017 which is (4) years, not (3).

~ Aprons on the driveways to Bertin Willey's property were not properly designed during the reconstruction of Seal Cove Road causing undue run off into the drives rather than drainage flowing along the shoulders. Mr. Willey has been advised this will be remedied in the spring. There were concerns of excessive salt content in well in close proximity to the road. Water test samples have been sent to lab for analysis.

~ Replacement street signs have been received including posts. A total of 45 signs which meets state and federal standards will be installed when possible.

~ Scott and I will be attending seminar in Brewer on Wednesday, December 16 regarding efficient means for salting, sanding and plowing.

~ The Planning Board scheduled a public hearing on Thursday, December 18 at 6:00 PM for a proposed ordinance amendment which will allow the Selectmen to accept roads built to town standards.

V. Old Business:

a. Proposed Bathrooms

It has been suggested to relocate public bathrooms to front of Harbor House. This would provide four additional parking spaces if removed from its current location. Prior to any decision, the Harbor House Board of Trustees will need to discuss issue. It was decided the Harbor House was not a historical structure. An issue with bathrooms at the Harbor House is traffic issues during school sessions. A comparison of construction costs with new structure at current location or at the Harbor House was requested. There was consensus for the need of new bathrooms and further discussions needed for best option. A request to manager to research and place on future agenda.

b. Main Street Update

Main Street has concluded for the winter. A construction meeting is scheduled for Thursday, December 11 at 9:30 AM. The results of that meeting will be emailed to the Selectmen.

c. Mobile Vendor Ordinance (continue to next meeting)

This item tabled until legal review has been presented

d. Gordon-White Associates/Easement

Lagrange stated Mr. Norberg of Carroll Drug is anxious for a resolution however hospital Attorney Ross has not responded nor any hospital administrator. CEO Blank was contacted but passed the subject to Mr. Corella. Mr. Corella has not returned any calls.

e. Sign Personnel Policy (previously approved)

VI. New Business:

a. Harbor Committee Appointment

Lydia Goetze moved to appoint Ann Napier to the Harbor Committee. Seconded by Tom Benson and voted in favor 5/0/0.

b. FY15-16 Budget (preliminary)

Lagrange indicated major increase in budget with suggested road projects to include repaving Freeman Ridge, re-construction Forest Avenue and Wood Street. Budget scheduling should be planned for the first week in January with the schedule presented at the next Selectmen meeting. Reference to be made to

the Warrant Ordinance for timing. Goetze requested the status of the sewer plant regarding replacement costs. Benson suggested Olver respond in a letter.

c. Broadband study proposal

A proposal from Tilson Agency for a broadband study island wide for a cost of \$52,000 with SWH share to be \$7,651. Sam Chisholm suggested a study not necessary and let the market determine if there is a need for island fibre optics. Lagrange suggested there may not be enough interest to warrant the extra expense of additional broad band service.

d. Health Insurance Letter of Intent

With the police union agreement, the health insurance provider required authorization from the Selectmen for the change in health plans.

VII. Other Business

VIII. Accept & Sign Warrants:

Tom Benson moved to accept the following warrants. Seconded by George Jellison and voted in favor 5/0/0.

General Fund Warrants, FY 14-15; 85, 87

Sewer FY 14-15: 88

Water FY2014: 24

Special Projects FY 14-15:

School FY14-15: 86

IX. Next Meeting Date:

December 23, 2014 Selectmen Meeting
6:00 PM @ Town Office

X. Tom Benson moved to go into Executive Session pursuant to 1 M. R. S. A. § 405 (6) (A) for discussions pertaining to Police Department Personnel issues at 7:05 PM. Seconded by David Minctons and voted in favor 5/0/0.

a. Dave Minctons moved to adjourn executive session at 7:40 PM. Second by Tom Benson and voted in favor 5/0/0.

b. A motion by Tom Benson was made for the Police Department to continue business as usual emergency first response to the Town of Tremont,. Seconded by David Minctons and voted in favor 5/0/0.

XI. Adjourn Selectmen Meeting

Lydia Goetze moved to adjourn Selectmen meeting at 7:45 PM. Seconded by Tom Benson and voted in favor 5/0/0.