



Minutes

Water – Sewer Board

Tuesday, September 9, 2014

I. Call to Order/Roll Call

The meeting was opened by Chairman Norwood at 5:30PM. In attendance with Chairman included George Jellison, Thomas Benson, David Mincton, Lydia Goetze and Town Manager Don Lagrange.

II. Visitors to be heard not on the Agenda

There were no visitors to be heard

III Review FY 13-14 Sewer Expense and Revenue Report

Lagrange presented the pre-audit expense statement for sewer department. He noted the sewer obligation to the town in excess of \$500,000 will not be repaid without a change in the operation. Chairman Norwood suggested the Manager present alternatives for changes in the operation. Benson suggested a review of municipalities that have similar size and operations as well as how many were a district or continued to operate under municipal control.

IV. Review Sewer Department year to date expense report

The Board was presented with a year to date expense report for the sewer department and Jellison noted sludge removal exceeded 50% of the budget two months into the budget year. Lagrange noted July and August are the heaviest usage months and it should trim down significantly into the oncoming season.

V. Review Water Department year to date w/Audit Report

Norwood questioned the revenue not in keeping with expense regarding budget percentages but Finance Director Newenham explained revenues not in sequence due to quarterly billing. Goetze questioned the depreciation amount of \$153,346 stated in 'coverage ratio' and Jim Snow in the audience explained this amount is backed off the operating expenses which previously included this amount.

VI. Adjourn Water/Sewer Board meeting

George Jellison moved to adjourn the water-sewer board meeting at 6:04 PM, second by Lydia Goetze and voted in favor, 5/0/0

Selectmen Meeting

Tuesday, September 9, 2014 @ 6:00PM

Southwest Harbor Town Office

I. Call to Order/Roll Call The meeting was opened by Chairman Norwood at 6:04 PM. In attendance with Chairman included George Jellison, Thomas Benson, David Mincton, Lydia Goetze and Town Manager Don Lagrange.

II. Visitors to be heard not on the agenda

There were no visitors to be heard.

III. Approval of Minutes: August 26, 2014

Tom Benson moved to accept the above minutes for the Main Street Public hearing, second by Lydia Goetze, voted in favor 4/0/1.

David Mincton moved to accept the minutes for the Selectmen meeting of August 26, 2014, second by George Jellison, voted in favor 4/0/1.

IV. Manager's Report

~ Replaced and lower three storm water catch basin in the Police parking lot.

~ Cleaned a drainage swale on Herrick Road resulting in a deep cut. Remedy is to bury a 6" culvert with catch basins due to the depth of the culverts that cross driveways.

~ Construction 'hotline' is in service utilizing the highway phone number, 244-7917. A total of six calls were recorded during the time in service most of which were from staff to check the line.

~ Recent communication with Mr. Kessner on the corner of Herrick and Main regarding storm water drainage from basement sump pump. Abutter Chalfoun was concerned this would have an adverse effect on his property. No evidence indicated this conclusion, however, Mr. Kessner relocated his drainage hose away from abutter property.

~ To date, (21) flood zone inquiries as a result of the newsletter. Four properties in the flood zone, several on downhill sites where flood protection was suggested.

~ No volunteers yet applied for any of the Boards and Committees. Over 1,400 newsletters were mailed out three weeks ago with an emphasis on the committees that needed volunteers. The request is also on the TV channel and on the website.

~ School buses to call ahead to dispatch to inform flaggers they are on route. Blasters left town which should reduce wait time. Blasters back in three weeks to do sewer line.

~ UL inspection of ladder truck on Friday. Water flow at fire station hydrant pre-construction was less than 300 gpm; on the six inch temporary, its 900 gpm.

~ There is an attempt to do a photo shoot for a TV commercial for BMW motorcycles at the beach on Long Pond. Not conclusive but will receive confirmation Monday or Tuesday.

V. Old Business:

a. Snow removal, Village Green Parking area

Lagrange sent a letter to Gordon-White condo association requesting an easement due for a town meeting vote and have yet to receive a response.

b. Harbor Ordinance Warrant

The Selectmen had previously approved an ordinance amendment to the Harbor Ordinance and was required to sign the above warrant for the November ballot.

VI. New Business:

a. Dobbs Productions, Public Access Channel

Jeff Dobbs, president of Dobbs Productions, explained his use of one of the PEG channels provided by the cable network and requested that he be allowed to continue the use in the fiscal year 14-15. A member of the audience questioned the possibility of placing their own production on the cable and Mr. Dobbs provided the guidelines for them. The Board Chairman suggested a cable TV public access policy be drafted for review at a future meeting. A motion was

made by Tom Benson to allow Dobbs Production to use the Public cable channel for the 14-15 fiscal year, seconded by David Mincton and voted in favor 5/0/0.

b. Executive Session policy for Volunteers

A discussion centered on whether to interview volunteers in executive session. Goetze did not agree an executive session for volunteers would be a good idea but allow the applicant to request it. Jellison felt it would save embarrassment if negative comments might be suggested. Audience member Hutchins felt it should be up to the discretion of the volunteer to choose executive session unless it would compromise the privacy of the volunteer. Jellison felt it might facilitate more volunteers. Goetze felt it was a tradition to accept anyone who volunteers. Benson questioned whether we need to act on this now. Kristen Hutches agreed with Dick Broom to consult with town attorney Lee Bragg. Lee Worcester felt fewer people would volunteer if required to go into executive session. Chairman Norwood suggested there is no need to act on this at this time and a consensus agreed.

b. Seawall Sewer Extension

Lee Worcester is SWH representative to Acadia Advisory Board and indicated they may be willing to discuss the extension of a public sewer line from Dbl J to the Seawall campground. The Board authorized the Town Manager to pursue this avenue with the Park Service and report back to them.

a. Retirement of Police Chief

The Chairman suggested, after commenting his dismay receiving the letter of intent to retire from the Chief, not knowing what it means for the department going forward or for the Chief, however suggested the Board consider not accepting the letter at this point and ask the Chief to join us in executive session so the Chief could help guide us to move forward in an open meeting. The Chief agreed and there was consensus of the Board.

VII. Other Business

Goetze was concerned about an open trench to the fire department blocking emergency egress but Manager Lagrange stated the construction crew maintained access so that fire equipment would not have to be relocated. Chairman Norwood expressed numerous inquiries regarding the construction and Mgr. Lagrange discussed changes in the Seal cove intersection to help alleviate back up from the south bound traffic.

VIII. Accept & Sign Warrants:

Lydia Goetze moved to accept the following warrants, seconded by Tom Benson and voted in favor, 5/0/0

General Fund Warrants, FY 14-15: **29, 32, 37**

Sewer FY 14-15: **36**

Water FY2014: **18**

Special Projects FY 14-15: **33, 34, 35**

School FY14-15: **30, 31**

IX. Next Meeting Date:

September 23, 2014 Water-Sewer Board 5:30 PM
Selectmen Meeting @ 6:00PM, Town Office

X. Executive Session, pursuant to 1 M R S § 405 (6) (a) relative to personnel matters regarding the upcoming vacancy of the Police Chief.

It was moved by Tom Benson to go into executive session at 7:05 PM, seconded by Dave Mincton and voted in favor 5/0/0.

It was moved by Lydia Goetze to adjourn executive session at 7:35 PM, seconded by Tom Benson and voted in favor 5/0/0.

A motion was made to take no action on the letter of intent to retire from Chief David Chapais until the next meeting by Dave Minton, seconded by Tom Benson and voted in favor 5/0/0.

XI. Adjourn Selectmen Meeting

A motion was made by Tom Benson to adjourn the Selectmen meeting at 7:40 PM, seconded by Lydia Goetze and voted in favor 5/0/0